

Invitation to Bid (ITB)

Supply and Delivery of IT Equipment

To receive the complete ITB 10027378 documentation interested bidders are to contact procurement@imo.org – with SUBJECT title: Request for 10027378.

1. The International Maritime Organization (IMO) seeks bids from qualified companies for the supply and delivery of IT equipment, in accordance with the requirements, terms and conditions stipulated herein.
2. This Invitation to bid (ITB) consists of this document the following annexes:
 - Annex A: Instruction to Bidders
 - Annex B: IMO General Conditions of Contract (IMO Terms and Conditions) – available on IMO website: <https://www.imo.org/en/About/Procurement/Pages/Key-Documents.aspx>
 - Annex C.1: ITB 10027378 - Supply and Delivery of IT equipment - Terms of Reference
 - Annex C.2: ITB 10027378 - Supply and Delivery of IT equipment - Technical Compliance Form
 - Annex D: ITB 10027378 - Supply and Delivery of IT equipment - Financial Response Form
 - Annex E: Vendor Form – available on IMO website: <https://www.imo.org/en/About/Procurement/Pages/Vendor-registration.aspx>
3. In submitting a Bid, the Bidder accepts in full and without restrictions the requirements of this ITB, including the Terms of Reference and the IMO General Conditions of Contract (General Terms and Conditions) for Goods, as the sole basis of this tender process, and waives his own conditions of sale, whatever they may be. Bidders are requested to include any deviation from the IMO Terms and Conditions, as per Annex B, in their proposal. Bidders should note they will not be permitted to submit this information at the Contract Award stage.
4. Bids must be received by the IMO no later than **Thursday, 21 September 2023, 12:00 hours noon. UK time.** Bids are to be transmitted online via the IMO procurement portal, using the unique link in the invitation email, stating the bid reference in the subject line. Bids received after the designated time will be automatically rejected. Submission of bids by other means is not accepted.

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